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# **No.3 Transparency of Classification and Statutory Information**

(Rev. 0  
July  
2009)

## **1 Type of Information**

The actual types of information are as follows:

- Standing documentation
- Ship related information
- Newbuildings
- Ships in Operation Class Services
- Ships in Operation Statutory Services
- Other information

## **2 The Receivers of Information**

The receivers are:

- Owners
- Flag States
- Port States
- Insurance Companies

## **3 Release of Information**

The Table indicates release of information. The footnotes describe the conditions of release.

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Note:

This Procedural Requirement applies from 1 July 2009.

# No.3

(cont)

Information in Question	Information available to:				
	Owners	Flag State	Port State	Insurance Company*	Ship Yards
<b>1. Class Societies Standing Documents:</b>					
* Rules and Guidelines (Class and statutory requirements)	1	1	1	1	1
* Instructions to Surveyors		1			
* Quality Manual	1	1	1	1	1
* Register Book	1	1	1	1	1
<b>2. Ship Related Information:</b>					
<b>A. New buildings</b>					
* Approved Drawings	6	1			7
* Formal Approval Letters	1				7
* Certificates of Important Equipment	2				7
<b>B. Ships in Operation:</b>					
* <b>Class Services</b>					
Date (month and year) of all Class Surveys	7	1	1	1	
Expiry Date of Class Certificate	7	7**	1	1	
Certificates/Reports	7	1	6	5	
Overdue Surveys	7	7**	1	1	
Text of Conditions of Class/Recommendations	7	1	1	5	
Text of Overdue Conditions of Class/Recommendations	7	1	1	1	
Executive Hull Summary	7	3	3	3	
* <b>Statutory Services</b>					
Due Dates of Statutory Surveys	7	7**	1	1	
Expiry Date of Statutory Certificates	7	7**	1	1	
Registered Statutory Rec.	7	7**	1	5***	
Overdue Statutory Rec.	7	7**	1	1***	
<b>3. Other Information:</b>					
* Correspondence File with Yard and/or Owner	6	6		5&6	
* Audit of Class Societies QA System	4	4	4	4	
* Class Transfer Reporting	7	7	7	7	
* Class Withdrawal Information	7	7	7	7	

\* Insurance Company means P&I Clubs and Hull Underwriters.

\*\* If stated in Agreement.

\*\*\* Unless prevented by the agreement with the flag State.

**KEY:**

1. Available upon request.
2. At delivery of the ship by Shipyard.
3. Available under visit on board.
4. Result of audit available on request.
5. When accepted by Owners - or through special clause in insurance contract.
6. When accepted by Owner (Master) or Shipyard as applicable.
7. Automatically available.

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