



QC/1.0

QSCS TRANSITION YEAR AUDIT POLICY

- 1 All QSCS Procedures, including those for the audit sample size of offices and VCAs, will be applied for the transition year and applicable only in respect of IACS QSCS audits (ACB's will be governed by their own procedures).
- 2 If IACS and ACB Head Office audits are concurrent (Society choice) IACS Audit Manager will prepare the audit plan and it shall be agreed, following consultation between IACS Audit Manager and ACB Auditor, prior to the audit, including who will be leading which part of the audit and who will be observing. ACB Auditor may lead on purely ISO 9001 subjects i.e. QMS, Internal Audit, KPI's. IACS Auditors will lead on technical or class specific subjects such as TOC, Plan Approval, etc. An IACS QSCS auditor will be present for all parts of HO audits.
- 3 Other audit locations, for IACS Audits, will be lead by IACS QSCS Auditors. ACB's are welcome to attend as observers. The CS shall co-ordinate for this participation.
- 4 Any appeals will be under the due process and procedures of the audit body raising the finding originally (ACB or IACS QSCS OC) and whose final decision will be binding on the other audit body.
- 5 All VCA's by IACS will be conducted by IACS QSCS. The Society may invite the ACB to attend as Observer.
- 6 ACB may have their own form of 'VCA' which shall satisfy Recommendation 107. The Society may invite an IACS auditor to attend as observer.
- 7 IACS QSCS Sub-contract Auditors can be available to ACB's but IACS QSCS audits shall take priority.
- 8 The Society will report audit findings for the Society to the QSCS Operations Centre by 30 October each year.
